

**WILLIAMSBURG  
BOARD OF ZONING APPEALS  
MINUTES**

February 4, 2003

The regular meeting of the Williamsburg Board of Zoning Appeals was held on Tuesday, February 4 at 3:00 p.m. in the Williamsburg Municipal Building, 401 Lafayette Street.

**ATTENDANCE**

Present were Board members Carr, Kafes, Knudson, White, and Chohany. Also present were Zoning Administrator Murphy and Secretary Scott.

**CALL TO ORDER AND MINUTES**

Chairman Carr called the meeting to order and commended former Chairman Kafes on his able leadership and contributions to the Board.

Mrs. Knudson moved that the minutes of the last meeting, January 7, 2003, be approved as submitted. The motion carried viva voce.

**PUBLIC HEARINGS**

**BZA #03-04: Request of George and Wendy Kokolis for a special exception from Section 21-702 of the Zoning Ordinance to locate required parking (five spaces) on an adjoining lot with a cooperative parking agreement. The applicant's property is located at 1665-75 Richmond Road, Williamsburg Tax Map Number 343-(0A)-00-002 and the adjoining lot is located at 1647 Richmond Road, Williamsburg Tax Map Number 343-(0A)-00-003. Both parcels are zoned Tourist Business District B-2. Withdrawn by applicant.**

Zoning Administrator Murphy stated that she has received a letter from the Kokolis's asking that their request be withdrawn at this time. She noted that the adjacent property owner was unable to give up the five parking spaces that would have provided the easement necessary for the cooperative parking agreement.

**OLD BUSINESS**

Board of Zoning Appeals Rules & Procedures

The Board discussed minor changes to the revised Rules & Procedures. Mrs. White moved that the revised Rules & Procedures, with the minor changes suggested today, be adopted. Mrs. Knudson seconded the motion which carried by a 5-0 vote.

The document will be revised to reflect the changes and distributed to members.

**NEW BUSINESS** - None

**OTHER**

Certification

It was noted that although in some jurisdictions zoning appeals certification is required, the City of Williamsburg only encourages certification. Board members asked for information regarding the zoning appeals certification program. This information will be distributed once received in the planning office.

There being no further business before the Board the meeting adjourned at 3:15 p.m.

Respectfully submitted,

Mickey Chohany, Secretary  
Board of Zoning Appeals